

North Cadbury & Yarlington Parish Council

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“Draft” Minutes of Parish Council meeting held on 30th June 2021
at 7.00pm in Galhampton Village Hall

Councillors Present:

Malcolm Hunt (Chairman)

Sue Gilbert

Bryan Mead

Alan Rickers

Katherine Vaughan

Alan Bartlett (Vice Chairman)

Andy Keys-Toyer

Archie Montgomery

John Rundle

Maria Viney

In Attendance: C.Cllr Mike Lewis, D.Cllr Henry Hobhouse, D.Cllr Kevin Messenger, the Clerk and eight members of the public.

Public Session

No comments.

Reports from County and District Councillors.

District and County Councillors may give short verbal reports on matters affecting the Parish.

C.Cllr Lewis reported that Covid-19 continued to be the main issue affecting Somerset County Council (SCC) business. SCC would hold its first ‘in person’ meeting next week, having met remotely since the start of the pandemic. It would be a ‘hybrid’ meeting, allowing other participants to join via ‘Microsoft Teams’ if they wished to take part.

Cllr Lewis reported that the recent delays and disruptions to waste collections were largely down to the national shortage of LGV drivers, which was likely to last for some time. He advised that waste should be put out before 6am during the warm weather.

D.Cllr Hobhouse reported on the recent fire at the Dimmer waste recycling centre, Castle Cary. 60 tonnes of plastic was burned, polluting the local area. The subsequent fire inspection discovered that the valves/hose connections were mismatched, which is the same County wide. At the outset, D.Cllr Hobhouse advised that the Evercreech facility, which was already in operation, would be far better suited to this type of operation. Since the fire, the Evercreech facility is taking the waste for the next three months.

D.Cllr Hobhouse advised that the rumours suggesting that the recent poll on ‘Stronger Somerset’ cost £1 million was inaccurate; the poll cost £390,000, of which South Somerset District Council (SSDC) paid £95,000.

21/61. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

RESOLVED: Apologies were received and accepted from Cllr Karen Harris.

21/62. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018.

(NB this does not preclude any later declarations).

RESOLVED: None.

21/63. Minutes.

To approve the Minutes of the Annual Parish Council and ordinary meetings held on Wednesday 5th May 2021.

RESOLVED: The minutes were confirmed as a true record and signed by the Chairman.

21/64. Vacancy on the Parish Council

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

RESOLVED: There was one eligible candidate for the vacancy, Ms Maria Viney. The PC voted unanimously in favour of Ms Viney who was co-opted onto the PC and signed her Declaration of Acceptance of Office.

21/65. Planning.

a. **PA 21/01455/OUT** – Outline application with all matters reserved except access for up to 81 dwellings, a new access road, a new junction on to the A359, open space, school parking and drop off, landscaping and associated works.

Councillors to discuss progress report on collating information to submit in response to the outline application.

The Chairman advised that the deadline for public comment was the 10th July 2021. The PC would hold an onsite meeting at 2.00pm on 13th July 2021, after which it will draft its formal response to SSDC for submission prior to the PC deadline of 20th July. At present, the PC noted that there were in excess of 200 comments online against the application and none in support. The Chairman commented that there were many very good and authoritative responses submitted by members of the public.

b. **SSDC Decisions.**

i. **PA 21/01013/LBC** – Internal alterations to partitions, removal of modern fireplace infills to restore inglenooks and replacement of doors at 5 Woolston Road, North Cadbury - **APPROVED.**

ii. **PA 20/03739/HOU & 20/03740/LBC** – Erect store at North Cadbury Court, Woolston Road, North Cadbury – **APPROVED.**

iii. **PA 20/03721/HOU & 20/03722/LBC** - Erection of first floor extension to dwelling and conversion of existing detached garage to provide ancillary accommodation to the property at Pin Lane Cottage, Crockers Hill, Yarlington – **REFUSED.**

21/66. North Cadbury and Yarlington Neighbourhood Plan Working Group (NPWG).

Councillors to consider and approve the draft Neighbourhood Plan.

Cllr Keys-Toyer gave the following report on behalf of the WG:

“Meetings: We have had a full meeting 15th June and a subgroup meeting 18th June, plus many others.

Work Load: We have finished the Draft Plan and are submitting it to the PC for consideration.

Next Step: Approval from PC to proceed

Pre-submission Consultation with Residents and Stakeholders: This has to take six weeks [commencing 12th July and ending 28th August] and involves a mail drop of pamphlet, posters, newsletters etc. via available media. The Draft plan will be available to view and download on the NP Website and there will be a number of hard copies available to view at key sites. Village Hall events will take place at North Cadbury, Galhampton and Yarlington.

Galhampton Tues 10th. Aug. 6.00 – 8.00

North Cadbury Wed 11th. Aug. 3.00 – 8.00

Yarlington Thurs 12th. Aug. 6.00 – 8.00

Post-consultation review and amendments

Finalise evidence, Basic Conditions Statement and Consultation Statement.

Seek PC approval of the draft for submission.

Submission to Local Planning Authority.”

The NPWG reported that since the submission of the draft plan to the PC for approval, they had been notified that one section of the plan required re-balancing in terms of housing stock, which was not a major change.

RESOLUTION: The PC unanimously approved the plan in principle and would convene an extraordinary meeting of the council (date to be agreed) to approve the final amendment.

21/67. Highways and Rights of Way (RoW) Report.

a. PC Representatives to provide progress reports.

RESOLVED: Cllr Vaughan presented her report, which can be found at Attachment 1. Following a brief discussion the Clerk agreed to clarify the signage recently erected to prevent motorised vehicles accessing Restricted Byway 19/105, which was queried.

Cllr Rundle had nothing significant to report since his last report in April as little work had been carried out other than minor pothole repairs. However, North Cadbury School had been informed that, as part of the programme to implement advisory 20 miles per hour speed limits outside schools during the next 2 years, the school had been assessed and prioritised for implementation due to a previously identified need for enhanced provision, above and beyond warning signs alone. The advisory limit would be enabled by 'flashing wigwags', which are usually timed to coincide with school entry and exit times. The School and PC were initially consulted on the scheme in 2015/16 and gave their support. Cllr Rundle was also keen to see the Keep Clear Zone extended across the gap in front of the school, especially now that parking for teachers was provided behind the school. Mrs Thompson, Headteacher was happy for it to be extended, therefore, he would take the matter forward.

21/68. Finance.

a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2021/22.

RESOLVED: Approved unanimously.

b. To consider expanding the website to include a section dedicated to planning applications for a cost of £75 + VAT.

RESOLVED: Approved unanimously.

c. To further expand the website to include the circular walks as considered and agreed from grant funds received £75 + VAT.

RESOLVED: Approved unanimously.

d. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

RESOLVED: The Clerk previously circulated the PC Accounts which were received and approved.

e. **Accounts for payment**

To review and approve a schedule of items of expenditure:

North Cadbury Playing Field Maintenance Grant	£2,001.50
Churchyard Maintenance Grant – Yarlington PCC	£500.00
St Margaret's Hospice S137 Grant	£250.00
WesternWeb Ltd. website hosting & photo gallery	£204.00
Signs Made Here Ltd. – Circular Walks Project	£160.00
Hardware for Circular Walks Project – Cllr S Gilbert	£125.24
Local Council Services - S Pritchard Internal Auditor Fee	£60.00
Clerk's Expenses	£33.15

RESOLVED: Items of expenditure approved unanimously.

21/69. Annual Receipts and Payments and Internal Auditor Report 2020/21.

To agree the Annual Receipts and Payments Accounts and receive the Annual Internal Audit report.

RESOLVED: The Annual Receipts and Payments Accounts were approved.

The Annual Internal Report, carried out by Mr S Pritchard, was received with observations noted and agreed. One area of particular note was the provision of churchyard maintenance grants. The Clerk previously circulated the National Association of Local Council's (NALC) L01-18 – Financial Assistance to the Church, to all councillors for consideration prior to the meeting. There followed a full discussion on churchyard maintenance grants.

RESOLVED: Councillors, having weighed up the risks and benefits, agreed unanimously to continue to provide churchyard maintenance grants as they considered the churchyards to be community assets, which were also identified as local green space in the emerging Neighbourhood Plan.

21/70. Section 1 – Annual Governance Statement 2020/21.

To consider and approve Section 1 of the Annual Governance and Accountability Return (AGAR) 2020/21.

RESOLVED: The Annual Governance Statement was considered and approved.

21/71. Section 2 – Accounting Statements 2020/21.

To consider and approve AGAR Section 2.

RESOLVED: The Accounting Statements were considered and approved.

21/72. Signing of the Annual Governance and Accounting Statements 2020/21.

Following approval, Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2020/21.

RESOLVED: Following approval at items 21/70 and 21/71 the Chairman and Clerk signed the respective Governance and Accounting Statements.

21/73. To set the commencement date for the Exercise of Public Rights 2020/21.

Responsible Financial Officer (RFO) to set the date and publish the details of the arrangements for the exercise of public rights.

RESOLVED: The Clerk, as RFO, set the date for the exercise of public rights to commence on 1st July 2021 and end on 11th August 2021, which would be published on the parish website.

21/74. Items for Report and Future Business

- a. Cllr Mead reported that Yarlinton Village Hall was connected to superfast fibre broadband at a cost of £750 plus a notional rental fee with Wessex Internet.
- b. Cllr Keys-Toyer commented on the recently circulated SSDC 'Get Sussed' Environment newsletter in which it was promoting volunteers to conduct local environmental surveys. As the quality of rivers such as the River Cam was a concern to many, he suggested that a community project could be set up to survey the local rivers.
- c. Cllr Montgomery advised that many people are unaware of just how bad the situation is with smaller municipal wastewater treatment works, which dump raw sewage into rivers after extreme weather, such as torrential rain and when they are operating at full capacity. Such instances were documented at the North Cadbury plant and can be accessed. The legislation appears somewhat hypocritical when the farming community have to adhere to strict regulations.

Next meeting: to be held on Thursday 22nd July 2021 at 7.00pm in Galhampton Village Hall.

There being no further business, the meeting closed at 8.35pm.

Signed

Dated

Chairman

Attachment 1

North Cadbury and Yarlington Parish Council Rights of Way Report – June 2021

Work Completed

WN 19/45 and 19/46 ROW cut in.

Outstanding Issues

- WN 31/10 Broken gate at Manor Farm.
- WN 19/106 Debris under the low bridge. Reported to Environment Agency. (June 2021)
- WN 19/106 Danger of dead branches falling on path. Paul Longman contacted. (June 2021)
- WN 19/72 & 19/95 Closed until at least Nov. 27th for repairs to bridges.
- WN 19/1 (Smallway Lane east) access overgrown, broken stile, no finger post. No access at junction with Frog Lane no stile or way marking. ROW officer aware. Not a priority at this time. (Has been an issue since before Sept. 2019)
- WN 19/2 Fingerpost down. (Reported Dec. 2020)
- WN 19/78 ROW officer has agreed to replace gate at southern entrance to this footpath.
- WN 31/7 Tree down and foliage blocking path. (Reported July 2020)
- WN 19/105 Siting of bollards has been agreed. Metal signs prohibiting vehicles have been erected.
- WN19/27 Maize harvested but crop for sheep fodder sown. No path. Landowner unknown.
- WN 22/16 Maize harvested but path not reinstated. Land owned by The Newt.
- WN 19/91 Exit to Woolston Road continues to be unofficially diverted. Electric fence has been erected around field. Unprotected wire crosses unofficial stile. (Reported summer 2020 and again directly to ROW officer Feb. 2021)
- WN 19/74 Gate mechanism at Cary Rd. end is very stiff. (Reported April 2021)
- WN 19/65 ROW has been unofficially diverted for many months. (Reported Feb. 2021)
- WN 19/106 Churned up by vehicle. Deep ruts. Drainage ditches overflowing and full of debris. Membrane supporting path showing through in many place. (Reported March 2021)
- WN 19/25 (Galhampton) Cross piece on stile adrift. Barbed wire exposed. (Reported April 2021)
- Unstable stile by telephone box at Hearn Lane. (Reported April 2021)
- WN 19/103, 53,54,55,56 To be cut in. (Reported April 2021) Several reminders sent to Sue Seager.

Circular walks project

Susan Fone arranging for QR codes to be put on maps.