

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: parishclerk@northcadbury.org.uk

<http://www.northcadbury.org.uk>

Notice of Parish Council Meeting
To be held on 30th June 2021 at 7.00pm
In Galhampton Village Hall

All Council Meetings are Open to Members of the Public and Press (Public Bodies [Admission to Meetings] Act 1960)
--

Dear Councillors

You are summoned to the following meeting of the Parish Council (PC) on Wednesday 30th June 2021 at 7.00 pm.

RCarter

Clerk to North Cadbury and Yarlington Parish Council

Agenda issued on 25th June 2021

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Reports from County and District Councillors.

District and County Councillors may give short verbal reports on matters affecting the Parish.

21/61. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

21/62. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018. (NB this does not preclude any later declarations).

21/63. Minutes.

To approve the Minutes of the Annual Parish Council and ordinary meetings held on Wednesday 5th May 2021.

21/64. Vacancy on the Parish Council

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

21/65. Planning.

a. **PA 21/01455/OUT** – Outline application with all matters reserved except access for up to 81 dwellings, a new access road, a new junction on to the A359, open space, school parking and drop off, landscaping and associated works.

Councillors to discuss progress report on collating information to submit in response to the outline application.

b. **SSDC Decisions.**

i. **PA 21/01013/LBC** – Internal alterations to partitions, removal of modern fireplace infills to restore inglenooks and replacement of doors at 5 Woolston Road, North Cadbury - **APPROVED.**

ii. **PA 20/03739/HOU & 20/03740/LBC** – Erect store at North Cadbury Court, Woolston Road, North Cadbury – **APPROVED.**

iii. **PA 20/03721/HOU & 20/03722/LBC** - Erection of first floor extension to dwelling and conversion of existing detached garage to provide ancillary accommodation to the property at Pin Lane Cottage, Crockers Hill, Yarlington – **REFUSED.**

21/66. North Cadbury and Yarlington Neighbourhood Plan Working Group (NPWG).

Councillors to consider and approve the draft Neighbourhood Plan.

21/67. Highways and Rights of Way (RoW) Report.

a. PC Representatives to provide progress reports.

21/68. Finance.

a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2021/22.

b. To consider expanding the website to include a section dedicated to planning applications for a cost of £75 + VAT.

c. To further expand the website to include the circular walks as considered and agreed from grant funds received £75 + VAT.

d. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

e. **Accounts for payment**

To review and approve a schedule of items of expenditure:

North Cadbury Playing Field Maintenance Grant	£2,001.50
Churchyard Maintenance Grant – Yarlington PCC	£500.00
St Margaret's Hospice S137 Grant	£250.00
WesternWeb Ltd. website hosting & photo gallery	£204.00
Signs Made Here Ltd. – Circular Walks Project	£160.00
Hardware for Circular Walks Project – Cllr S Gilbert	£125.24
Local Council Services - S Pritchard Internal Auditor Fee	£60.00
Clerk's Expenses	£33.15

21/69. Annual Receipts and Payments and Internal Auditor Report 2020/21.

To agree the Annual Receipts and Payments Accounts and receive the Annual Internal Audit report.

21/70. Section 1 – Annual Governance Statement 2020/21.

To consider and approve Section 1 of the Annual Governance and Accountability Return (AGAR) 2020/21.

21/71. Section 2 – Accounting Statements 2020/21.

To consider and approve AGAR Section 2.

21/72. Signing of the Annual Governance and Accounting Statements 2020/21.

Following approval, Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2020/21.

21/73. To set the commencement date for the Exercise of Public Rights 2020/21.

Responsible Financial Officer (RFO) to set the date and publish the details of the arrangements for the exercise of public rights.

21/74. Items for Report and Future Business

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Wednesday 21st July 2021 at 7.00pm in Galhampton Village Hall.