

North Cadbury & Yarlington Parish Council

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“Draft” Minutes of Parish Council Meeting
Held as a consultative virtual meeting via Zoom software on
Wednesday 22nd July 2020 at 7.00pm

Councillors Present (remotely):

Malcolm Hunt (Chairman)

Alan Bartlett (Vice Chairman)

Sue Gilbert

Andy Keys-Toyer

Bryan Mead

Archie Montgomery

Alan Rickers

John Rundle

Katherine Vaughan

In Attendance (remotely): C.Cllr M Lewis, D.Cllr Kevin Messenger, the Clerk and two members of the public.

Public Session

No comments.

North Cadbury and Yarlington Neighbourhood Plan Working Group (NPWG).

Cllr Keys-Toyer gave the following report on behalf of the NPWG, which was brief as they were still working on the areas last reported:

Call for Sites: The infrastructure and environment consultancy company AECOM who have been commissioned to undertake site assessments, have completed the site visits and will be reporting back to the Working Group for further consultation. We plan to publish details of the sites within the next month.

Heritage/Design guidance: Cllr Keys-Toyer had been round the Joint Parishes with Kim Sankey, the architect commissioned to produce the Heritage Report. There will be further consultation on this before completion in early autumn.

Neighbourhood Plan Draft: Work continues on this.

NP Website: Residents can sign up on the website for a NP newsletter. The WG would also publicise the sites identified in the ‘Call for Sites, via the newsletter, website, Galhampton Private Group Village Facebook page and a message would be sent via Nextdoor directing residents to the sites on the website.

Reports from County and District Councillors.

District and County Councillors may give short verbal reports on matters affecting the Parish. C.Cllr Lewis reported that Somerset County Council’s (SCC) proposal for a Unitary Authority was gathering pace with both County and District Councils. The proposal would be considered at the next full meeting of SCC on 29th July 2020 prior to submission to the Secretary of State. Cllr Lewis gave an update on the dualling of the A303 from Sparkford to Ilchester. He reported that the Secretary of State is minded to refuse this application subject to further information or evidence from the Applicant, Highways England (HE), on a number of specific issues. HE has until 18th August 2020 to respond. The new deadline for a decision is now 20 November 2020.

Cllr Lewis reported that work to mitigate the effect of Covid 19 continued to ensure Somerset remained a relatively safe place and the prognosis was reasonably good at this stage. He considered the figures for the County were skewed due to figures from the Royal United Hospitals

Bath as the hospital also provides healthcare to the population in Wiltshire and South Gloucestershire.

D.Cllr Messenger reported that Simon Fox recently left the Council and would be replaced as Lead Planning Officer by Stephen Baimbridge on a short term agreement. He also reported that grants were available from South Somerset District Council (SSDC) to help small businesses affected by Covid 19.

20/62. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

RESOLVED: Apologies received and approved from Cllr R House.

20/63. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) Order LO9-12 May 2018.

(NB this does not preclude any later declarations).

RESOLVED: None.

20/64. Minutes.

To approve the Minutes of the Virtual PC Meeting held on 24th June 2020.

RESOLVED: The minutes were approved as a true record and would be duly signed.

20/65. Planning.

a. SSDC Decisions.

i. **PA 20/01348/HOU & PA 20/01349/LBC.** Replacement conservatory to rear of dwelling at Peacock Cottage, Cary Road, North Cadbury – **APPROVED.**

ii. **PA 20/01306/HOU.** Extension of existing prefabricated timber stable building to provide home workshop and garden machinery store (retrospective) at Hewletts Mill, Sandbrook Lane, Galhampton – **APPROVED.**

b. **PA 19/02493/HOU** (Update). Removal of conservatory, garage and an outbuilding and the erection of single storey rear extension to dwelling and an outbuilding at 8 Roxburgh, Long Street, Galhampton. Cllr Rundle reported that he recently visited the site following complaints from residents regarding the new outbuilding, which at a considerable height of approx. 4.5m high, was more akin to a 'hangar', overbearing, dominant and overlooked neighboring properties. None of the Parish Councillors during the original site visit in October 2019 had any impression that this construction would be the size that it is and none of the neighbours appreciated this either. The Clerk reported that she had written to Stanley Norris, SSDC Case Officer to request a site visit.

20/66. Finance.

a. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

RESOLVED: The Clerk previously circulated the PC Accounts which were received and approved.

b. **Accounts for payment**

To review and approve a schedule of items of expenditure:

Parish Council Expenditure:

WesternWeb Ltd. PC Website Design (balance) £912.00

SALC – Planning Training online 18 Jun 20 £30.00

Clerk's Expenses £24.39

Neighbourhood Plan (NP) Expenditure:

Dorset Planning Consultant Ltd. Inv 0523 £1766.73

Dorset Planning Consultant Ltd. Inv 0526 £1766.73

Somerset Environmental Records Centre £68.30

RESOLVED: Approved.

20/67. Highways and Rights of Way (ROW) Reports.

PC Representatives to provide progress reports.

a. Highways. Cllr Rundle reported that a blocked culvert in Sandbrook Lane had been cleared. John Nicholson, SCC Highways Engineer informed him that, despite having the workforce to carry out highway repairs, as there was a shortage of tarmac they were unable to carry out the work. Cllr Rundle reported that he had liaised with Emily Estate regarding land ownership, who agreed to respond with details by the end of the week.

b. ROW. Cllr Vaughan previously circulated her report which can be found at attachment 1. She was pleased to report that the parish footpaths were in very good condition and positive feedback had been received. Cllr Vaughan reported that the Parish Paths Liaison Officer (PPLO), Mrs S Fone, had approached Emily Estate to ask for a donation towards four noticeboards to display ROW maps in the parishes. C.Cllr Lewis advised that the circular walk project could be eligible for match funding from the SCC Community Grant Fund and that District Councillors may also be able to match fund by 'payment in kind'. Cllr Vaughan hoped that the project would be complete for summer 2021.

Following a brief discussion regarding the issues with Restricted Byway WN 19/105, it was proposed that it would be beneficial to arrange an on-site meeting with Cllr Vaughan, E Wynn, J Longman, R Rundle and the PPLO.

20/68. Items for Report and Future Business

Please notify items to the Clerk at least 24hrs before the meeting.

a. Parish Website. Cllr Rickers reported that the new website was increasing in popularity with 300 plus more hits. Councillors discussed updating the Facebook link on the website and the possibility of adding Mailchimp in order to send newsletters automatically to residents who sign up.

RESOLVED: Following a brief discussion it was agreed by a majority vote that the North Cadbury PC Facebook page should be updated to reflect the updated website style and content, which would also improve the usability of the Facebook site at the cost of £60. The use of Facebook would be reviewed after one year. It was also agreed that Cllr Rickers would obtain a quote to add Mailchimp on the website.

Next meeting: to be held on Wednesday 23rd September 2020, 7.00pm venue/meeting platform TBC.

There being no further business, the meeting closed at 8.35pm.

Signed
Chairman

Dated

Attachment 1

North Cadbury and Yarlington Parish Council Rights of Way Report – July 2020

Works completed

WN 19/48 Stile has been erected over barbed wire fence and signage placed.

WN 19/82 Crop cut back to enable circular walk with WN 19/80.

WN 19/80 Electric fence moved away from path. Headlands have been cut back.

Stile repaired on WN 19/96 at crossing with concrete track

- WN 19/60 Stiles installed.
- WN 19/96 2 stiles repaired.
- WN 19/27 Signage and stile repaired.
- WN 31/8 Signpost re-erected and soundly installed.
- WN 31/9& 31/10 More markers have been placed at Manor Farm yard.

Outstanding Issues

- North Town Waiting for additional waymark signs.
- WN 31/7 Tree down and foliage blocking path.
- WN 31/8 Impassable in middle section because of crop planting.
- WN 19/105 Split ownership between Julius and Paul Longman. Julius Longman agreed to cut back hedges. Paul Longman invited to meeting but does not wish to hold discussions at present. He is awaiting information from the local authority. It is possible Julius Longman will apply for installation of bollards on his half of bridleway. KV will leave this issue in the hands of Eve Wynn and Susan Fone (PPL0).
- WN 19/95 Bridge to be removed/rebuilt.
- WN 19/78 Following meeting with Susan Fone, Julius Longman has agreed to fully reinstate this path in its northern sector and to cut down vegetation. Route of path will deviate slightly, emerging onto concrete track slightly further south. Gate and signage will be moved to this point. Path will be cut out in southern sector. Electric fence to be fitted with hand grips. Agreed to complete work by end of September.
- WN 19/1 (Smallway Lane east) access overgrown, broken stile, no finger post and southern end at junction with Frog Lane no access, overgrown, no stile or way marking. Path has been in this state for at least 7 months. We believe land is owned by Mount Pleasant Farm Holdings.
- WN 19/43 (Opposite Brickhouse Farm) Wobbly stile.
- WN 19/91 (Woolston) at northern end of path unofficial signs posted asking walkers not to use footpath. An unofficial stile has been erected leading to diversion along field.
- WN 19/27 at junction with 19/97 Dangerous stile.
- WN 19/101 Gate at eastern end is dangerous. It drops on its hinges and latching post is beginning to collapse. Eve Wynn has been informed.
- WN 19/80 Hand grips required on 1 electric fence in northern sector.
- WN 19/27 Eastern section impassable because of maize planting.
- WN 22/16 Impassable due to maize planting.

Funding for circular walks project

Susan Fone has written to Emily Estate asking if they would be willing to fund 4 notice boards. Total of £600.

If this is successful we can apply to SSDC for a community grant to fund the rest of the project. (This grant requires us to raise part of the cost which the fund would match.)

DRAFT