

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

North Cadbury and Yarlington Parish Council

County area (local councils and parish meetings only):

**Financial year ending 31 March 2020**

Prepared by (Name and Role):

Mrs Rebecca Carter, Responsible Financial Officer

Date:

11-May-20

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Treasurers Account	2,027.29	
Business Bank Instant	5,558.16	
		7,585.45
Petty cash float (if applicable)		1.47
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
738	-60.00	
739	-28.33	
742	-180.00	
743	-150.00	
744	-150.00	
745	-150.00	
746	-150.00	
747	-100.00	
748	-50.00	
		-1,018.33
Add: any un-banked cash as at 31/3/20		
		0.00
<b>Net balances as at 31/3/20 (Box 8)</b>		<b><u>6,568.59</u></b>