

# North Cadbury & Yarlington Parish Council

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## Notice of Parish Council Meeting

To be held on Thursday 25<sup>th</sup> September 2025 in  
The Reading Room, North Cadbury, commencing at 7.00pm

To all Members of North Cadbury and Yarlington Parish Council (PC), you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

*RCarter*

Parish Clerk and Responsible Financial Officer – North Cadbury and Yarlington Parish Council

❖ **In Memoriam for Mr Kevin Newport:**

In memoriam for our friend and colleague Mr Kevin Newport who sadly died on 6<sup>th</sup> September 2025.

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Report from The Newt and Emily Estate:**

Representatives may give a report on matters affecting the Parish.

❖ **Wessex Internet:**

To discuss design proposals in place to connect North Cadbury to full fibre broadband in autumn 2026.

❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Henry Hobhouse or Kevin Messenger.

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## Agenda:

**25/111. Apologies for absence:**

To receive any apologies for absence.

**25/112. Declarations of Interests:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

**25/113. Minutes:**

To approve the minutes of the ordinary PC meeting held on Wednesday 23<sup>rd</sup> July 2025.

**25/114. Parish Council Vacancy:**

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

**25/115. Planning:**

**a. Somerset Council Decisions:**

i. **PA 25/01650/HOU.** Proposed Internal Alterations, Entrance Porch and rear entrance door canopy at Holly Tree Farm, Sandbrook Lane, North Cadbury, BA22 7DD – **APPROVED.**

ii. **PA 25/01661/HOU.** New single storey extension at the back of the house, demolition of existing garage and replaced with new carport/ store/ workshop and new solar panels at Horseshoe Cottage, Woolston Road, North Cadbury, BA22 7BJ – **APPROVED.**

**b. Brookhampton Development:**

Update on workshops with Origin and residents.

**25/116. Finance:**

**a. Financial Regulations - Update:**

To receive the council's financial regulations using the National Association Local Councils (NALC) 2024 model document. To resolve on adopting the document.

**b. Balance of the Council's Bank Account & Bank reconciliation:**

To receive the full council accounts and bank reconciliation.

**b. Accounts for payment:**

To review and approve a schedule of items of expenditure:

i. S137 Grant – Friends of Castle Cary Library	£250.00
ii. Advertising in the Beacon Aug 2024 to July 2025	£120.00
iii. SALC Inv 2212 – Training 8 May & 31 Jul "Difficult P&C"	£80.00
iv. Clerk's Allowances & Expenses may to Sep 25	£72.12
v. Yarlington Hall hire 23 Jul 25	£25.00

**c. SCRIBE:**

To consider subscription to SCRIBE at £24 per month for PC financial management.

**25/117. Revised Standing Orders:**

To receive the council's Standing Orders using the NALC 2025 model document. To resolve on adopting the document.

**25/118. North Cadbury and Yarlington Neighbourhood Plan Monitoring:**

Update.

**25/119. Highways and Rights of Way (RoW) Report:**

PC Representatives to provide progress reports.

**25/120. Cam Community River Project (CCRiP) reports:**

PC representatives to provide progress reports.

**25/121. Local Community Networks LCNs:**

Reports.

**25/122. Communications:**

To discuss methods of communication via The Beacon, newsletter, website, Facebook etc.

**25/123. Items for Report and Future Business:**

a. Wessex Water – to attend next meeting to share plans of remedial work to the sewerage system for Mitchells Row, Brookhampton.

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meetings:** Ordinary meeting to be held at 7.00pm on Wednesday 22<sup>nd</sup> October 2025 in Galhampton Village Hall.