

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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Notice of Parish Council Meeting

To be held on Wednesday 24th May 2023 in North Cadbury Village Hall
Following the North Cadbury Annual Parish Meeting and Ordinary Parish Council Meeting
commencing at 7.00pm.

All Council Meetings are Open to Members of the Public and Press (Public Bodies [Admission to Meetings] Act 1960)
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Dear Councillors

You are summoned to the following meeting of the Parish Council (PC) on Wednesday 24th May 2023 at 7.00 pm in North Cadbury Village Hall.

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Clerk to North Cadbury and Yarlington Parish Council Agenda issued on 18th May 2023.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Report from The Newt and Emily Estate

Mr P Rawson may give a report on matters affecting the Parish.

Reports from Somerset Council

Somerset Councillors may give short verbal reports on matters affecting the Parish.

23/75. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

23/76. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) adopted 11th May 2022. (NB this does not preclude any later declarations).

23/77. Minutes.

To approve the Minutes of the Parish Council meeting held on 26th April 2023.

23/78. Recent Flash Flooding Event.

Parish reports on their experiences/outstanding concerns and to discuss the possibility of putting in place an early warning system between parishes along the river Cam.

23/79. Planning.

a. **Somerset Council Decisions.**

- i. **PA 23/00916/HOU.** Single storey extension at 8 The Courtyard, Cary Road, North Cadbury, BA22 7DJ – **WITHDRAWN.**
- ii. **PA 23/00555/S73A .** S73A Application to remove Condition 03 (occupancy restriction) to allow the dwelling to be occupied as an unrestricted C3 dwelling relating to planning consent 820789 (dated 24/09/1982); **OUTLINE:** The erection of a dwellinghouse on land at Manor Farm, Yarlington, BA9 8DG – **APPROVED.**
- iii. **PA 21/03103/FUL.** Change of use of Yarlington Lodge (Grade II Listed), Coach House, and Gardener's Cottage and associated grounds from residential uses (C3) to short-stay holiday accommodation (sui generis); associated alterations, extensions, demolition and erection of new buildings; associated landscaping and phosphorous mitigation scheme at Yarlington Lodge, Lodge Hill Yarlington, BA9 8DJ– **APPROVED.**

23/80. Finance.

a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2023/24.

b. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

c. **Accounts for payment:**

To review and approve a schedule of items of expenditure:

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| i. Signs Made Here – circular walks signage | £96.00 |
| ii. Moderamen Internal Auditor Fee | £70.00 |
| iii. Clerk's Expenses & Allowances | £62.14 |
| iv. SALC Engaging more effectively with young people training | £30.00 |
| v. Parish Strimmer = Bulldog grass hook/scythe | £26.66 |

23/81. Annual Receipts and Payments and Internal Auditor Report 2022/23.

To agree the Annual Receipts and Payments Accounts and receive the Annual Internal Audit report.

23/82. Section 1 – Annual Governance Statement 2022/23.

To consider and approve Section 1 of the Annual Governance and Accountability Return (AGAR) 2021/22.

23/83. Section 2 – Accounting Statements 2022/23.

To consider and approve AGAR Section 2.

23/84. Signing of the Annual Governance and Accounting Statements 2022/23.

Following approval, Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2021/22.

23/85. To set the commencement date for the Exercise of Public Rights 2022/23.

Responsible Financial Officer (RFO) to set the date and publish the details of the arrangements for the exercise of public rights.

23/86. Certificate of Exemption from a Limited Assurance Review 2022/23.

To consider if the Council meets the qualifying criteria to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and completion of the Certificate of Exemption by the Chairman and RFO.

23/87. Highways and Rights of Way (RoW) Report.

PC Representatives to provide progress reports.

23/88. North Cadbury and Yarlington Neighbourhood Plan.

Update from the NP Monitoring Group.

23/89. Local Community Networks LCNs)

Update and to nominate a Parish Councillor to attend the Wincanton Area LCN Board on Thursday 22nd June, 7pm at Queen Camel Village Hall, BA22 7NF.

23/90. Items for Report and Future Business.

- a. Report from Cllr Counsell on the meeting held on 26th April 2023 to discuss A359 Traffic Issues with the five affected villages.
- b. Report from Cllr Keys-Toyer on SALC Training event "How Councils can more effectively engage with young people".

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on 28th June 2023 in Galhampton Village Hall.