

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: parishclerk@northcadbury.org.uk

<http://www.northcadbury.org.uk>

“Draft” Minutes of Parish Council Meeting
held on Wednesday 23rd November in The Reading Room, North Cadbury
commencing at 7.00pm.

Councillors Present:

Diane Rickers (Chairman)

Bryan Mead

Sue Gilbert

Nerissa Northover

John Rundle

Andy Keys-Toyer (Vice-Chairman)

John Counsell

Malcolm Hunt

Alan Rickers

In Attendance: D.Cllr Kevin Messenger, the Clerk and four members of the public.

Public Session

No comments.

Reports from County and District Councillors.

D.Cllr Messenger reported on the following matters:

SSDC 5YHLS. South Somerset District Council (SSDC) had recently published its Five-Year Housing Land Supply Paper (5YHLS). The Council's 5YHLS requirement is currently 3,717 dwellings (rounded). Based upon the current assessment of future HLS for the period 1 April 2022 to 31 March 2027, the Council's deliverable 5YHLS and taking account of potential non-implementation, is 2,741 dwellings. As such, the Council cannot currently demonstrate a 5YS of housing sites and can demonstrate a HLS equivalent to 3.7 years (rounded).

Castle Cary Train Station. A new bridge would be built from the western side of the station to Clanville. The Newt and funding from Glastonbury Festival would contribute towards the cost. A new overflow car park was being built on land part owned by The Newt. Network Rail also had plans for improvements to Castle Cary Train Station. There were currently issues with illegal parking at the station and a lack of police action against the offenders.

22/158. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

RESOLVED: Cllr Viney gave her apologies which were received and approved. C.Cllr Mike Lewis and D.Cllr Henry Hobhouse also tendered their apologies.

22/159. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) adopted 11th May 2022.

(NB this does not preclude any later declarations).

RESOLVED: None received.

22/160. Minutes.

To approve the Minutes of the Parish Council meeting held on 26th October 2022.

RESOLVED: The minutes were confirmed as a true record and signed by the Chairman.

22/161. Planning.

a. To consider the following planning applications (PA):

i. **PA 22/02892/COL** – Application for a Certificate of Lawful Development for Existing Use; Occupation of a dwellinghouse without compliance with Condition 3 on planning permission ref. 820789 dated 24th September 1982 (agricultural occupancy condition) at Manor Farm Cottage, Pound Lane, Yarlington.

RESOLVED: Councillors agreed unanimously to recommend **APPROVAL**.

b. South Somerset District Council (SSDC Decisions). None received.

c. **PA 22/02994/S73** - S73 application to vary condition 2 (approved plans) of planning permission 18/03693/FUL for the Erection of 8 No. detached dwellings at the former Harvester Works, Mayfield Close, Galhampton. Councillors discussed the need to consider the variations of the approved plans in line with the Neighbourhood Plan and all applications received, at the forthcoming on site planning meetings scheduled for 14th December 2022.

22/162. Churchyard Maintenance Grants Policy.

To review and approve the policy for the provision of churchyard maintenance grants.

RESOLVED: The Clerk previously circulated the draft policy, which was approved unanimously. The Policy would be reviewed annually when setting the budget, prior to submitting the precept return.

22/163. Finance.

a. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

RESOLVED: The Clerk previously circulated the PC Accounts which were received and approved and bank reconciliation signed by the Chairman (non-signatory).

b. **Accounts for payment:**

To review and approve a schedule of items of expenditure:

SALC Affiliation Fee Apr 22 to Mar 23	£280.47
Clerk's back pay 1 Apr to 31 Oct 22	£196.00
WesternWeb Ltd Inv 23492 – web space renewal NC NP	£96.00
Clerk's Expenses	£67.03
SALC Inv 1768 – Cllr Essential Trng Part 2	£15.00
Galhampton Village Hall hire Oct 22	£24.00

RESOLVED: Items of expenditure approved unanimously.

22/164. Highways and Rights of Way (RoW) Report.

PC Representatives to provide progress reports.

RESOLVED: Cllr Rundle presented the Highways report, which can be found at Attachment 1 and Cllr Gilbert presented the RoW Report, which can be found at attachment 2.

Cllr Gilbert wished to reiterate the Ramblers' 'Don't Lose Your Way' project, which is an attempt to claim and protect some of the 1,496 miles of Somerset's lost rights of way before the 2026 deadline for modifying the Definitive Map. In order to do this, the Ramblers want to work collaboratively with all PCs since they know their RoW and were responsible back in the 1950s for either putting them on the Definitive Map or leaving them off. If anybody is interested in taking part in this project and would like further information, the contact details are: Brian Lucas (Somerset Ramblers Don't Lose Your Way Coordinator) Telephone: 07856 975976 Email: DLYWsomerset@gmail.com

22/165. North Cadbury and Yarlington Neighbourhood Plan (NCYNP).

To set up a Monitoring Group (MG) to monitor and maintain the thirty policy statements within the NCYNP.

Cllr Keys-Toyer proposed that Cllr A Rickers be given the mandate to chair and setup a group comprised of councillors and residents to monitor planning applications and other matters from Local and Central Government that are relevant to the NCYNP.

RESOLVED: Councillors agreed unanimously for Cllr A Rickers to setup and chair the MG, which he duly accepted.

22/166. Local Community Networks LCNs).

Update on the formation of LCNs.

RESOLVED: Cllr Keys-Toyer gave his update on the latest meeting, at which there was little relevance to the parishes, other than South Somerset's Ring and Ride Community Accessible Transport Bus (SSCAT) <https://www.southsomersetringride.org.uk/> The more people who use the service the more economical it would be to run and more services could be provided. The Clerk agreed to ask SSCAT if they would like to provide adverts for publishing on the notice boards and parish website.

22/167. Dates of PC Meetings for 2023

a. To agree the following dates for PC meetings to be held in 2023:

18th January, 22nd February, 22nd March, 26th April, 24th May, 28th June, 26th July, 27th September, 25th October and 22nd November, commencing at 7.00pm. Venues as circulated.

RESOLVED: Dates agreed. Extraordinary meetings would be held if necessary to consider urgent business in August and December.

b. To confirm dates and timing of onsite planning meetings as the second Wednesday of the month, commencing at 2.00pm.

RESOLVED: Agreed.

22/168. Items for Report and Future Business.

a. Royal Mail Outreach Service. Cllr Gilbert reported on the closure of the core Post Office, Glenville Road, Yeovil, who were running the Mobile van and Outreach services. The unforeseen closure of Glenville Road and their mobile van is currently being dealt with by Royal Mail Contracts Team and for legal reasons they are unable to re-instate the service at North Cadbury, or indeed any of the other outreach services they were providing, until all investigations into the closed branch have been concluded.

b. Resignation. Cllr Bryan Mead tendered his resignation due to his pending house move. He had enjoyed his three year tenure on the PC and wished success and thanks to all Cllrs. Cllrs also thanked Cllr Mead and wished him success in his future. Cllr Hunt stated that Cllrs Mead and Viney were excellent representatives for Yarlinton Parish, which also underlined the need to find a suitable replacement for Cllr Mead, to ensure such representation is continued.

Action: Clerk to revise advert for two vacancies.

c. Noticeboards. Cllr Rundle reported that he was awaiting a quote to refurbish the notice board in Woolston. The Clerk suggested that replacement catches for the North Town Notice board should also be included on the quote.

Next meetings: Onsite planning meetings to be held on Wednesday 14th December commencing at 2pm and the ordinary PC meeting to be held on 18th January 2023 in Galhampton Village Hall.

There being no further business, the meeting closed at 8.20pm.

Signed

Dated

Chairman